

CAPITAL INVESTMENT PROPOSALS

Ref No	Description of Proposal	Score	Rank	Link to the Priorities	Investment in 2012/13	Investment in 2013/14	Investment in 2014/15	Investment in 2015/16	Annual Revenue Implications	Statutory Function (Y/N)	Indicative Annual Revenue Cost of Borrowing	Other Revenue costs	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc)	Budget Codes
					£'000	£'000	£'000	£'000	£'000		£'000	£'000		
C1	Off Road Car parks Re surfacing and lining	14	1	Working with Local Communities	73	0	0	0	0	Y	2	0	Survey has identified these works as essential for health and safety reasons. Significant damage has been carried out to the car park surfaces following last winter's extended cold period. Similar damage is expected following the coming winter period. Impacts on public and council reputation.	
C2	Reconstruction of Lower Gower Road, Royston	11	2	Working with Local Communities	73	2	0	0	0	Y	2	0	This is a private road the Council are responsible for maintaining. Identified as essential works as a result of insurance claims and complaints from local businesses. The current condition of the road surface has resulted in a large insurance settlement due to the poor condition of the road. Works are required to provide a safe trafficable surface to protect the Council from further insurance claims.	
C3	Re roofing to Council Chamber, DCO, Letchworth	11	2	Living within our means to deliver cost effective services	0	75	75	0	0	N	2	0	A survey has identified these works as inescapable but officers do suggest it could wait until 2013/14, after other more urgent projects. To complete re-roofing works to Council Chamber roof commenced previously. To include replacement of stolen lead flashings. Roof in poor condition and will require replacement due to lease terms. Temporary weatherproofing has recently been installed following the theft of lead, which will eventually fail if permanent repairs are not carried out.	
C4	Hitchin Swim Centre, Structural Repairs	11	2	Working with Local Communities	30	25	0	0	0	Y	1	0	A survey has identified these works as inescapable. Survey and investigation have identified some movement to the subsoil surrounding the Hitchin Swim Centre entrance. Underpinning and drainage investigation works are required to strengthen entrance structure. Current defects are being evidenced in changes in the floor levels on the approach to the entrance which is causing trip hazards	
C5	Making Good Trip Hazards, Hitchin Town Centre	11	2	Working with Local Communities	24	1	0	0	0	Y	1	0	Identified as essential works from insurance claims and surveys. Health and safety works to improve pavements in and around the Town Centre with significant trip hazards.	
C6	Improvements to fixing systems to glazed walkway, Lairage Car Park, Hitchin	11	2	Working with Local Communities	0	63	12	0	0	Y	1	0	Identified from survey as desirable works to improve the fixings of the roof glazing to the car park walkway. Defective panels have come loose in the past which may cause a danger to the public. Officers do suggest that, due to other more urgent projects, these works can wait until 2013/14.	
C7	Structural Repairs, Letchworth Town Hall,	11	2	Living within our means to deliver cost effective services	33	2	0	0	0	Y	1	0	Identified from survey as essential works, to improve high level brickwork to the rear of the Town Hall over the short stay car park. Brick work and stone copping are becoming live and loose material is falling onto the pavement below. Impacts on public and council reputation.	
C8	Replacement of Walsworth Common Access Bridge	11	2	Protecting our Environment for our Communities	80	2	0	0	0	N	2	0	Following emergency repairs a survey has identified these works as essential. Extensive repairs to deck have identified design weaknesses in the existing bridge. Scheme allows for the rebuilding of the bridge to enable continued access for grounds maintenance contractors.	
C9	St John's Chapel, Hitchin Cemetery, Re-roofing	10	3	Working with Local Communities	0	75	2	0	0	Y	2	0	Identified by survey as essential works but officers do suggest it can wait until 2013/14, after other more urgent projects are completed. Repairs have been carried out on this roof in the past year that have identified the poor condition of the roofing battens supporting the tiles. Loose tiles may begin to have an impact on users of the facility if left unattended.	
C15	Westmill Community Centre, Re-roofing	10	3	Working with Local Communities	147	3	0	0	0	Y	3	0	The project would entail the replacement of existing asbestos corrugated sheet roofing with a new composite corrugated metal sheet roofing. There will be a need to re-roof when it becomes impossible to continue to make patch repairs due to the terms of the lease. However, this level of investment would only be made when it is clear that a regeneration scheme of the area is not going to happen in the foreseeable future. Failure to carry out this work could eventually render the premises unoccupiable, due to Health and Safety concerns with the electrical systems and other more obvious safety factors. Officers and the Community Regeneration Project Board will seek alternative options and funding sources for the project in the first instance.	
C13	Replacement Trees in Broadway Walk, Letchworth	6	6	Protecting our Environment for our Communities	28	0	0	0	0	N	1	0	The existing tree species 'Liquid Amber' planted as part of the HLF regeneration programme for Broadway Gardens / Walk have failed to establish. In order to complete the scheme it is proposed to replace all the trees with a new variety that is more tolerant to the soil / climate conditions in Letchworth. The current Avenue largely consists of dead or dying trees which detract from the street scene.	

Ref No	Description of Proposal	Score	Rank	Link to the Priorities	Investment in 2012/13	Investment in 2013/14	Investment in 2014/15	Investment in 2015/16	Annual Revenue Implications	Statutory Function (Y/N)	Indicative Annual Revenue Cost of Borrowing	Other Revenue costs	Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc)	Budget Codes
					£'000	£'000	£'000	£'000	£'000		£'000	£'000		
C14	Replace Air Conditioning unit at Archer Health and Fitness Centre, Hitchin	5	7	Living within our means to deliver cost effective services	150	0	0	0	0	N	3	0	The current air condition unit was installed in 2000, and will need to be replaced. If the current air conditioning unit failed and was not replaced it would have a significant impact on both customer satisfaction and hence, income. There is a financial and reputation risk for both the Contractor and Council.	
SUB-TOTAL; CAPITAL RECEIPT/BORROWING FUNDED					638	248	89	0	0		21	0		
IT Reserve Funded Schemes:														
C10	A raw data management solution (LaserServe) to effectively manage written communications	8	4	Living within our means to deliver cost effective services	18	0	0	0	8	N	0	8	LaserServe is an extremely flexible software solution that greatly improves how the organisation handles outgoing written communication. It manages the creation of documents and distributes them by post, email, web, intranet, or stores them as a PDF document. It is anticipated the solution will provide immediate cashable savings by reducing print, paper, postage, form & letter design (allowing users to create, adapt and format existing or new document types), and reduced customer interaction by presenting documents that are clear, concise and customer friendly. This investment would be subject to a full business case being completed that adequately demonstrates the benefit outweighs the cost. There are unallocated funds in the IT reserve which could be used for this project.	
C11	Integration of Northgate Revenues and Benefits System with Informat@work	8	4	Living within our means to deliver cost effective services	11	0	0	0	2	N	0	3	The Northgate Information@Work and Revenues & Benefits enhanced integration module provides additional levels of integration between the applications which would be dynamic and real-time. Users of the Northgate system would be provided with a single holistic view of all inbound and outbound correspondence related to an account/claim and can click through to the electronic document management functionality of Information@Work. It is anticipated the integration would deliver efficiency savings in unproductive processing time by providing a single holistic view of the account/claim, eliminating the need for overnight transfers and allowing documents for new accounts/claims to be indexed and processed immediately on receipt as well as an enhanced customer service delivery by decreasing customer call time. This investment would be subject to a full business case being completed that adequately demonstrates the benefit outweighs the cost. There are unallocated funds in the IT reserve which could be used for this project.	
C12	Content Cleansing Software	7	5	Living within our means to deliver cost effective services	30	0	0	0	0	N	0	0	Adherence to the document retention policy applies to electronic documents as well as hard documents. Use of this software will ensure North Herts has a clear picture of the actual amount and type of data being stored electronically and ensure compliance with the Data Protection Act. This software will search electronic records and identify duplicate records, documents age and type. The cost of £30k includes the purchase of the software, installation and training. There is no ongoing maintenance cost. There is sufficient funds remaining in the IT reserve for this project.	
SUB-TOTAL; IT RESERVE FUNDED PROPOSALS					59	0	0				0	11		
GRAND TOTAL					697	248	89	0	0		21	11		